


**KHYBER PAKHTUNKHWA BOARD OF TECHNICAL AND COMMERCE EDUCATION**



**SECTOR B-I, PLOT 22, PHASE-5, HAYATABAD PESHAWAR**  
**PHONE: 091-9217153, Web: [www.kpbte.edu.pk](http://www.kpbte.edu.pk)**

**AFFILIATION FORM (REVISED 2023)**  
**DIT (1-YEAR / 2-YEAR PROGRAM) / IT SHORT COURSES**

**(TO BE FILLED BY THE APPLICANT)**

1. Name of College / Institute \_\_\_\_\_
2. Postal Address \_\_\_\_\_  
\_\_\_\_\_
3. Office No. \_\_\_\_\_ Mobile No. \_\_\_\_\_ WhatsApp No. \_\_\_\_\_  
E-Mail: \_\_\_\_\_
4. Category of (College / Institute)  GOVT.  SEMI GOVT  PRIVATE (Please )

**5. FILL PROPERLY**

S.NO	TECHNOLOGY / PROGRAM	MORNING (M) EVENING (E)	NO OF SEATS APPLIED FOR	AFFILIATION FEE PAID IN (Rs.)
<b>TOTAL</b>				

**6. STAFF STATEMENT**

S.NO	NAME & DESIGNATION	QUALIFICATION	DATE OF APPOINTMENT	SALARY	CONTACT NO OF EMPLOYEE	SIGNATURE
1						
2						
3						
4						
5						
6						
7						

8						
9						
10						

7. **PARTICULARS OF OWNER(S) / PARTNERS (For Private Only)**

SNO.	NAME(S)	CNIC NO(S)	CONTACT NO(S)	SIGNATURE
i.				
ii.				
iii.				

Certified that the facts stated above are true to the best of my knowledge and the management agrees to abide by all rules and regulations of the Board.

8. **LIST OF DOCUMENTS TO BE ATTACHED**

S.NO	DESCRIPTION	(YES /NO)
1	<b><u>Sole proprietorship or Partnership Deed</u></b>  In case of private institute judicial stamp paper for deed in original for at least Rs. 100/- showing CNIC No, Contact No, Postal/Permanent Address of the owner's along with attested photo copy of CNIC must be attached.	
2	Fresh Account Statement of the college / institute for last 06 months.	
3	Layout Plan of Building with room sizes and hall.	
4	Certificate/Undertaking on the Judicial Stamp Paper to the effect that no admission will be made in the college until Affiliation granted by the Board	
5	Photocopy of the Rent Deed (in case of rented building).	
6	Photocopy of the Service Deed of the staff duly signed by each staff member and the principal	
7	Photo copies of purchase vouchers of the furniture duly attested by the principal	
8	Photo copies of purchase vouchers equipment's and miscellaneous items duly attested by the principal	
9	CVs of the Staff including Principal along with copy of highest qualification duly signed by the principal.	
10	Proposed Time Table of the institute showing theory / practical activity timing duly signed by principal	
11	Has the Institute any Managing Body / Institute Management Committee / etc (If yes attach details)	

9. Refund case if any, shall be entertained as per rules.

10. **MINIMUM REQUIRED / INFRASTRUCTURE FOR THE CONDUCT OF DIT (1-YEAR / 2-YEAR / IT SHORT COURSE PROGRAM)**

S.NO.	DESCRIPTION	REMARKS (YES / NO)
1.	Principal office	
2.	<b><u>Computer lab with Desktop Computers (at least 15 Nos Core i3 5<sup>th</sup> Generation, 8 Gb RAM, 2 Gb Graphic Card or above) to accommodate 2 students per PC</u></b>	
3.	Wifi or Cable Networking	
4.	Printer (at least 1)	
5.	Scanner (at least 1)	

6.	Internet facility with bandwidth at least 8Mbps	
7.	Multimedia projector (at least 1)	
8.	Classrooms (at least 04 each with seating capacity of 30 students)	
9.	Library (10 sets of each subject as per DIT 2-Years / DIT 1- Year Curricula)	
10.	Examination Hall	
11.	Staff Room	
12.	Chairs (at least 30 in each class room)	
13.	Wash rooms (at least one each for Male and Female)	

#### 11. DETAIL OF FACILITIES

S. NO	NAME	YES/NO
1.	Proper Electrification in lab	
2.	Electric Water Cooler	
3.	Power Backup (Generator / UPS / Solar)	
4.	Others	

#### 12. STAFF DETAIL

S.NO	STAFF	QUALIFICATION	NUMBER
1.	Principal	Master Qualification	One
2.	Lecturer in Computer Science (1 <sup>st</sup> Year)	MSc (CS) or equivalent	Three
3.	Lab Assistant	FA / FSc + DIT	One
4.	Lecturer in English (2 <sup>nd</sup> Year)	M.A English	One
5.	Lecturer in Islamiat (2 <sup>nd</sup> Year)	MA. Islamiat	One
6.	Lecturer in Mathematics (2 <sup>nd</sup> Year)	M.Sc Mathematics	One
7.	Lecturer in Economics / Statistics / Physics (2 <sup>nd</sup> Year)	M.A / M.Sc. (Economics / Statistics / Physics)	One in each subject
8.	Lecturer in Pak-Study (2 <sup>nd</sup> Year)	M.Sc. Pak-Study	One
9.	Lecturer in Urdu (2 <sup>nd</sup> Year)	M.A Urdu	One
10.	Office Boy/ Naib Qasid	Middle	One

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(Signature of the Principal with Office Stamp)

**DETAIL OF AFFILIATION FEE (2023-24)**

<b>PROGRAM</b>	<b>GOVERNMENT</b>	<b>PRIVATE AFFILIATED</b>	<b>PRIVATE UNAFFILIATED</b>
DAE (03-Years)	205,000 (One Technology)	204,700	223,400
	257,400 (Two Technology)	276,100	257,400
	310,300(Three Technology)	310,400	329,200
	375400 (Four Technology)	375,400	379,800
	416300 (Five Technology)	416,300	435,000
DAE (04-Years)	220,740		
D.COM / DBA (02 YEARS)	136,500	136,500	156,000
DIT (01 YEAR)	71,500	71,500	91,000
DIT (02 YEAR)	143,000	143,000	162,500
TSC (02 YEARS)	136,500	136,500	156,000
	71,500	71,500	91,000
EEP LEVEL COURSE (06 Month -01 Year) (Trade wise)			
EEP CIVIL DRAFTSMAN (02 YEARS)	136,500	136,500	156,000
GTVC BOYS- GIII (01 YEAR)	71,500	71,500	91,000
GTVC BOYS, G-II (02 YEARS)	136,500	136,500	156,000
WOMEN VOCATIONAL SHORT COURSES (09 Months), POST-MIDDLE COURSE (02-Year) POST-MATRIC COURSE (02-Year)	71,500	71,500	91,000
ENGLISH SHORTHAND COURSE (06 Months)	39,000	52,000	52,000
Twelve No. of IT Short courses	22,000	22,000	22,000

**OTHER FEE**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>AMOUNT IN RS.</b>
1.	Shift Fee	67,400
2.	Additional Technology / Program Fee (Each Shift)	16,850
3.	Security Fee Refundable (once)	19,500
4.	Seat Enhancement Fee (Each Shift)	78,000
5.	Re-Inspection Fee	52,000
6.	Building Shifting Fee	52,000
7.	Annual Recurring Fee	10,400
8.	College Change Name Fee	5,200
9.	Owner Change Name Fee	5,500