



PKHYBER PAKHTUNKHWA BOARD OF TECHNICAL & COMMERCE EDUCATION
PLOT NO.22, SECTOR B1, PHASE-V, HAYATABAD, PESHAWAR
PHONE:091-9217410, 091-9217658

No. BT & CE/Notification/R&D/90-1000

Dated: 06/09/2022

NOTIFICATION

Consequent upon recommendations of the Academic Committee of KP-BT&CE in its meeting dated 21-02-2022 and subsequent approval of the Board of KP-BT&CE dated 01-09-2022, the revised TSC Admission, Assessment and Promotion Regulations, 2022 have been adopted for the **Technical School Certificate (TSC)** students admitted / registered for the Academic Session 2022-2023 and onward.

It is worth mentioning that the Committee of Chairmen and Directors of Technical Education (CCDTE) in its 66th meeting dated 28-03-2022 has also approved the above cited revised Regulations for the uniform adoption by all the BTEs, KP-BT&CE and BISE, Baluchistan.

(ISRAR AHMAD)
Secretary

C.C:

1. PS to Chairman, KP-BT&CE.
2. SO-III, Industries, Commerce & Technical Education Department, Government of Khyber Pakhtunkhwa.
3. PS to Managing Director, KP-TEVTA.
4. The Secretary, Workers Welfare Board, KP.
5. The Chairman Sindh BTE, Karachi / Punjab BTE, Lahore / BISE, Quetta Baluchistan.
6. The Controller of Examination, KP-BT&CE.
7. All Principals of affiliated institutions offering TSC program
8. The Deputy Director IT, KP-BT&CE with the advise to upload this Notification along with revised TSC Admission, Assessment and Promotion Regulations, 2022 on the KP-BT&CE website.
9. Internal Distribution.
 - i. Assistant Secretary, Registration KP-BT&CE
 - ii. Assistant Controller, Examination KP-BT&CE.
 - iii. Assistant Controller, Secrecy KP-BT&CE.
 - iv. Assistant Secretary, Affiliation KP-BT&CE.
 - v. Director Physical Education, KP-BT&CE.
 - vi. Assistant Secretary, Admin KP-BT&CE.
 - vii. Assistant Secretary, Account KP-BT&CE.

(ISRAR AHMAD)
Secretary

**KHYBER PAKHTUNKHWA BOARD OF TECHNICAL & COMMERCE
EDUCATION, PESHAWAR**

**ADMISSION, ASSESSMENT AND PROMOTION REGULATIONS-2022,
APPROVED BY THE BOARD IN ITS MEETING DATED 01-09-2022**

TECHNICAL SCHOOL CERTIFICATE/ MATRIC TECHNOLOGY

Definition of Board

Means the Board of Technical Education Sindh, Punjab,
KP Board of Technical and Commerce Education and BISE Balochistan.

Institutions: Means an Institute affiliated with the Board for Technical School Certificate/Matric Tech course.

Principal: Means the Head of the Institute affiliated to the Board.

Course: Means a subject comprising Theory and Practical component or any one of them prescribed in the scheme of studies of TSC/ Matric Tech.

Scheme of Studies:

Means a list of subject of component I, II & III.

Theory: Means that part of a course, which is based on cognitive abilities.

Practical: Means that part of course which falls under psycho motor domain and involves all activities carried out in laboratory.

ATTENDANCE AND REGULATION RULES:

Technical School Certificate.

PART-I

1. The board will hold theory as well as practical examination of Technical School Certificate / Matric Tech Part-I & II. Materials/Consumable for the practical will be supplied by the institute and practical Jobs prepared by the Candidate retained by the institute concerned.

2. **MAXIMUM MARKS:**

Maximum Marks for each course will be as prescribed the scheme of studies.

3. **DISTRIBUTION OF MARKS:**

Internal Evaluation / Sessional marks.

- i) For Course in component I & II the marks for internal evaluation if applicable, shall be as indicated in the scheme of studies. These marks shall be reflected in the cumulative records of the students maintained by the institute.
- ii) For drawing in component II and practical in component III the Sessional / Practical marks shall be as indicated in the scheme of studies. The marks obtained by the students shall be counted in the final evaluation by the Board.
- iii) The Institute shall maintain a computerized record of sessional work, projects, drawing, workshop, note book, journals and shall present them before the external examiner for counter signature and inclusion in the award lists.
- iv) The internal examination marks shall be awarded on the basis of class tests and practical jobs as indicated in the cumulative records cards. The cumulative records cards shall be maintained in the prescribed manner by the institute.
- v) immediately after completion of the session the results of internal evaluation shall be sent to the Board for record in the marks sheets to be issued by the Board.

4. **PASSING MARKS:**

A students will be considered to have passed a theory course if he/she has secured at least 33% marks. The pass marks in practical course including Drawing) shall be 50% but he pass in Sessional and final practical separately. In case of failing in sessional / internal Examination, his / her Sessional award shall be sent to the Board subject to the completion of necessary requirement i.e practical job / Note Book / assignment / test etc. in the next appearing Examination.

5. **CLASSIFICATION OF CERTIFICATE:**

Classification of Certificate shall be determined on the basis of the total marks secured by a student in the sessional as well as the Board's final Examination.


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6. GRADING WILL BE DETERMINED AS UNDER

FULL COURSE:

A Candidate who has qualified in Technical School Certificate shall be placed in one of the following grades.

Sr. No	Marks	Grade
1	80% and above	A+
2	70% or above & below 80%	A
3	60% or above & below 70%	B
4	50% or above & below 60%	C
5	40% or above & below 50%	D

E= Below 40% to minimum pass marks.

F= Fail below 33% in Theory

Below 50% in Practical

Including Technical Drawing

7. A student who passes any Theory or Practical course in more than one attempt or clears the courses of year in parts in the Board's Examination shall not be eligible for any academic prize or distinction.
8. Permission to repeat the year shall be granted at the discretion of the Principal.
9. The Technical School Certificate / Matric Tech Examination shall consist of two parts.
- a) Technical School Certificate / Matric Tech Examination Part-I
&
b) Technical School Certificate / Matric Tech Examination Part-II

10. TECHNICAL SCHOOL CERTIFICATE / MATRIC TECH EXAMINATION

PART-I

The Technical School Certificate / Matric Tech Examination Part-I shall be open to a student who:

- (i) Has pursued the prescribed courses of study in class IX in an Institute recognized by the Board and has complied with all the requirement of the course.


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- (ii) Has been registered by the Board within **three months** after the commencement of the academic session of T.S.C / Matric Tech Part-I or as deemed fit by the head on institution.
- (iii) Is certified by the head of institution.
 - a) To possess good character and conduct.
 - b) To have satisfactorily performed the work of the class throughout the academic year preceding the Examination.
 - c) To have attended class IX for not less than **75%** of the total number of working days from beginning of the academic session up to the **14th day** preceding the commencement of the Examination. The Principal of the institute may however condone shortage of attendance up to 10% on Medical and other exceptional ground. In the case of failures / Ex-students attendance of any one year in Class IX may be taken into account.
- (iv) Age limit for appearing in the T.S.C / Matric Tech-I Examination is 14 years to 18 years of age, which is further relax-able for 3 years by the Principal in the upper age limit.

EXPLANATION

- a) Attendance of candidate shall be counted from the beginning of the academic session up to 14th day preceding the commencement of the Examination or by close of the session which ever may be earlier.
- b) In the case of attendance who re-join the 9th class after having failed at the Technical School Certificate / Matric Tech Examination Part-I, attendance shall be counted from the 10th day following the announcement of the result of the T.S.C / Matric Tech Examination Part-I or from the beginning of the Academic session, whichever may be later, up to the **14th day** before the commencement of Examination.
- c) In the case of candidate whose result is declared late, the attendance shall be counted from the 10th day after publication of his / her results or the date of his / her joining the institute whichever is earlier.
- d) Where a candidate's attendance up to the date of submission of application for admission to the examination falls short of the required percentage, the Head of the institution may send up his / her application for admission to the Controller of Examination Provisionally, if the candidate has not completed the required percentage up to the **14th day** before the commencement of the Examination or the close of the


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- session, the Head of Institution shall report his / her name to the Controller of Examination so as to reach cancellation of his / her candidature.
- e) If a candidate is not short required percentage of attendance at the time of submission of the application for admission to the Examination but subsequently falls short of such percentage the head of institution shall report his / her name to the Controller of Examinations so as to reach him at least ten days before the commencement of the Examination for cancellation of his / her candidature.
- (f) The head of the Institute shall be required to cancel the candidature when authorized by the Board; in case the report of shortage of attendance is not sent to the board before the dispatch of admit card / roll No. Slip.
2. Every candidate of the rolls of an institution shall after getting himself / herself registered with the Board in the manner which may be laid down, submit his / her application for admission the Examination of the prescribed form, and remit, the prescribed Examination fee through the Head of Institution concerned in such a manner as may pay a late fee as prescribed by the Board.
3. A candidate submitting an application for registration of Admission to the Examination within the grace periods / allowed in the discretion of the Chairman after the last date fixed for its submission to the Secretary / Controller of Examination of the Board shall pay a late fee as prescribed by the Board.
4. Provisionally that the application for admission to the Examination may be accepted at the discretion of the Chairman on payment of double the fee prescribed for the Examination up to **14th days** before the commencement of the Examination.
5. The General Scheme of studies including subjects, their combination and paper to be offered at the Technical School Certificate/ Matric Tech Examination Part-I shall be such as may have already been notified or may be notified in future by the Board to the recognized institute.
6. A candidate expelled, rusticated or debarred for a define period shall neither be permitted during such period of rustication, expulsion or debarment to appear as a regular or private candidate nor can he / she apply for admission to the Examination during the said period.
7. A candidate who is found guilty of having concealed any fact in his / her application for registration / admission to Examination or made any false statement shall be debarred from appearing at the Board's Examination for such period as may be decided by the Board.


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8. The Board shall have the right to reject the Examination form of a candidate if:
 - a) The form is not correctly filled in and any required information is wanting.
 - b) The candidate does not fulfill the conditions of eligibility to the Examination.
 - c) The candidate does not settle objection raised in accordance with the rules by the examination Department, within the specified period.
9. A candidate who ignores the cautions, warnings and instruction printed on the form prescribed by the Examination department shall himself / herself be responsible for any mistake or eventual mishap which may occur to him / her at the Examination.
10. An Examination fee once paid shall not be refunded generally, however on cancellation of his candidature for Examination before its commencement and on the recommendation of the concerned Principal. The Chairman may allow refunding the fee.
11. Candidate from recognized institutions shall continue attending the next higher class provisionally while waiting for the result of the Technical School Certificate / Matric Tech Examination Part-I in case classes begin before the announcement of the results.
12. A candidate who fails in one or more papers at the T.S.C Examination Part-I may be allowed to continue attending the next higher class.
13. A candidate who fails in one or more papers at the T.S.C Examination Part-I will be required to clear such papers in a maximum of four subsequent consecutive examinations.
14. There will be Supplementary Examination in T.S.C Part-I.
15. The T.S.C / Matric Tech Examination Part-I shall not in itself be a complete Examination and candidates who take this Examination shall, however, be required to obtain pass percentage marks in individual papers to be considered to have cleared them.

TECHNICAL SCHOOL CERTIFICATE / MATRIC TECH EXAMINATION PART-II

The Technical School Certificate / Matric Tech Examination Part-II shall be open to a student who have:-

- (a) Appeared in Technical School Certificate / Matric Tech Examination Part-I will be promoted in Part-II.
- (b) Has been enrolled by the Board as prescribed in Para 10 (ii) TSC Part-I/

OR


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He is allowed to appear in all subjects of TSC /Matric Tech Part-I & II as the case may be subject to the fulfillment of the following:-

- (i) Is certified by the head of institution.
- (ii) To possess good character and conduct.
- (iii) To have satisfactory performed the work of the class throughout the academic year preceding the Examination.
- (iv) To have attended no less than
 - (a) **75%** of the total number of working days from beginning of the academic session up to the 14th day preceding the commencement of the examination. The Principal of the institute may however condone shortage of attendance up to **10%** on Medical and other exceptional grounds.

EXPLANATION

- (a) Attendance of candidate shall be counted from the beginning of the academic session up to **14th day** preceding the commencement of the Examination or by close of the session whichever may be earlier.
- (b) In the case of attendance who rejoin the IX class after having failed at the Technical School Certificate / Matric Tech Examination Part-II, attendance shall be counted from the 19th day following the announcement of the result of the T.S.C / Matric Tech Examination Part-I or from the beginning of the Academic session, whichever may be later, up to the 14th day before the commencement of Examination.
- (c) In the case of candidate whose result is declared late, the attendance shall be counted from the **10th day** after publication of his / her results or the date of his / her joining the institute whichever is earlier.
- (d) Where a candidate's attendance up to the date of submission of application for submission to the examination falls short of the required percentage, the Head of the Institution may send up his / her application for admission to the Controller of Examination Provisionally, if the candidate has not completed the required percentage up to the **14th day** before the commencement of the Examination or the close of the session, the Head of Institution shall report his / her name to the Controller of Examination so as to reach cancellation of his / her candidature.
- (e) If a candidate is not short of required percentage of attendance at the time of submission of the allocation for admission to the Examination but subsequently falls short of such percentage the head of institution shall report his / her name to the


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- Controller of Examinations so as to reach him at least ten days before the commencement of the Examination for cancellation of his / her candidature.
- (f) The head of the institute shall be required to cancel the candidature when authorized by the Board; in case the report of shortage of attendance is not sent to the board before the dispatch of Admit Card / Roll No. Slip.
- 2.(a) A candidate shall be allowed to maximum four (4) additional consecutive attempts in four successive Examination started right from his / her 1st appearance in Annual Part-II of T.S.C/ Matric Tech Examination to pass the same. If a candidate does not avail one or more chance, the chance or chances will be included for the above purpose.
- (b) A candidate who is detained from appearing in the annual Examination for shortage of attendance shall be allowed to appear in the Supplementary Examination provided he / she makes up the shortage of attendance before the summer Vacation or commencement of the Supplementary Examination / whichever is earlier such candidate may be allowed by the Head of the Institution to attend the classes in the new class for the purpose of making up their deficiency.
3. Every candidate of the rolls of a recognized Secondary institution in class X shall after getting himself / herself roll with the Board in the manner which may be laid down, submit his / her application for admission to the Examination of the prescribed form, and remit, the prescribed Examination fee through the Head of Institution concerned so as to reach the Board with in date as may be fixed for the purpose and in such manner as may be prescribed.
4. Every Ex-Student / Repeater candidate shall after getting himself / herself registered with the Board in the manner which may be laid down, submit his / her application for admission to the Examination on the prescribed form complete in all respects and remit the prescribed fee of the Board by date as may be fixed for the purpose and in such manner as may be prescribed. Ever such candidate except a woman, shall submit, along with his application for admission to the examination, two attested copies of his photography duly signed by the Principal concerned who attests his admission form.
5. A candidate submitting an application for admission to the Examination within the grace period allowed in the discretion of the Chairman after the last date for its submission of the Controller of Examination of the Board, shall pay a late fee as prescribed, if at all allowed.



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6. The General Scheme of studies including subjects, their combinations and papers to be offered at the Technical School Certificate / Matric Tech Examination Part-II shall be such as may have already been notified or may be notified in future by the Board to the allocated institutions.
7. A candidate expelled, rusticated or debarred for a definite period by any Education Authority in the country shall not be permitted during such period of rustication, expulsion or debarment to the Examination during the said period.
8. A candidate who is found guilty of having concealed any fact in his/ her application for Enrollment / registration/ admission to Examination or made any false statement shall be debarred from appearing at the Board's Examination for such period as may be decided by the Board.
9. The Board shall have the right to reject the Examination form of a candidate if:
 - (i) The form is not correctly filled in and any required information is wanting.
 - (ii) The candidate does not fulfill the conditions of eligibility to the Examination.
 - (iii) The candidate does not settle objection raised in accordance with the rules by the examination Department, within the specified period.
 - (iv) The candidate insists on taking the Examination in subjects / papers / courses otherwise than that what are prescribed by the board for different categories of candidate.
10. A candidate who ignores the cautions, warnings and instruction printed on the form prescribed by the Examination department shall himself/ herself be responsible for any mistake or eventual mishap which may occur to him/ her at the Examination.
11. It is proposed that the policy of grace Marks and awarding marks for improvement of Division / Grade as is now in vogue in the board may be abolished.

GRACE MARKS POLICY

1. Grace marks will be awarded @ **0.5%** of the theory marks.
2. **0.5** marks will be calculated excluding practical / Sessional marks and will be awarded on the basis of the aggregate marks of Part-I and II.
3. **0.5** marks will be awarded in not more than **Two (02)** subjects of Part-I/ Part-II or both Technical School Certificate / Matric Tech.
4. Grace marks will not be awarded to those candidates who are improving / marks / Grade/ Division.
5. No Grace marks will be awarded in practical subjects.


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